

## **RCRI Associate Director of Finance**

The Resource Center for Religious Institutes, Silver Spring, MD, is seeking a qualified individual to serve as Associate Director for Finance. The Associate Director serves as a resource for financial issues affecting Catholic religious institutes/societies. The Associate Director advises and works with leadership and financial managers of institutes/societies; prepares written materials for RCRI publications; gives presentations at conferences, workshops and individual institutes/societies; and works collaboratively with other national organizations serving institutes and societies. Based upon experience, the Associate Director may assume management responsibilities within RCRI.

Qualifications: MBA with a finance or accounting undergraduate degree; preference for a CPA; significant work experience with institutes/societies; excellent written and oral communication skills; ability to research, synthesize and provide written communication to RCRI members on financial, accounting and management issues affecting religious institutes.

Salary: Commensurate with experience and the DC area.

Send letter of interest, resume, and 2 letters of reference to Daniel Ward, OSB, 8824 Cameron Street, Silver Spring, MD 20910